**GDPiR Managing Data Processing in the Workplace through Industrial Relations**

**Kick-off meeting, Rome (Italy), October 7, 2022**

*Draft agenda*

**Friday, 7th of October**

9.00 – 9.30: Registration and welcome

9.30 – 10: Introduction to GDPiR: Roadmap with project objectives, partners’ role and responsibilities, work packages and plan (FIM-CISL/ADAPT)

10 – 10.45: Roundtable with partners

* Presentation of each participant and related organisation
* What do we expect from the project?
* What competences and experiences can we bring?

10.45 – 11.15: Presentation, discussion and approval of the Quality assurance and risk management plan, appointment of the Quality Assurance Officer (ADAPT),

10.15 – 11.45: Presentation, discussion and approval of the Data protection policy (ADAPT)

11.45 – 12.30: the Consortium Agreement, budgetary issues and the functioning of the EC online platform (FIM-CISL/ADAPT)

12.30 – 13: AOB (including logo and templates of the project, groupware tools for information exchanging) and next steps

*13.00 - Lunch break*

***Information***

***The meeting will be held at the FIM CISL NATIONAL HEADQUARTER Corso Trieste, 36 – 00198 – Rome***